

Democratic Services

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Minutes

Meeting of : Tisbury and District Sports Centre Managing Body
Meeting held in : The Centre, Tisbury
Date : Tuesday 8 January 2008
Time : 5.00 pm

Apologies –

Present – with full voting rights:

Salisbury District Council - Mr R Frankland, Councillors Mr D Parker, Mrs J A Green and Mr R Beattie

Wiltshire County Council - Councillors Mrs B Wayman and Mr T Deane

Tisbury Parish Council - Mr P Coopman

West Tisbury Parish Council - Absent

Present – without full voting rights:

Representative of the Local Community - Mr P Skinner

Tisbury Support Group - Mr A White and Mr P Thompson

1. Apologies

Mr J Ryan (West Tisbury Parish Council), Miss K Thick (Tisbury PCSO)

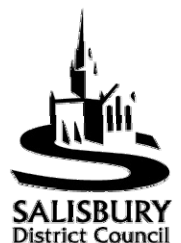


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2. Report of Last Meeting

- Further to the previous meeting confirmation was given that Cllr Parker was indeed entitled to attend all future meetings in his own right.
- Cllr Parker reported that he had met with the leader of the council regarding initiatives to increase the profile of the centre within the local community.

3. Declarations of Interest

- None

4. Chairman's Announcements:

5. Sports Facilities for local Young People

Item deferred to the next meeting as Kim Thick (Tisbury PCSO) was unavailable due to illness and it was felt she should be involved in the discussion

6. Marketing and Publicity of Tisbury Sports Centre

The Managing Body:

- Considered a verbal report from Cllr Parker and Centre's Communications Manager, Darren Spreadbury on progress with regards to the further development of marketing and advertising initiatives.
- Were asked to consider a proposed marketing strategy for the Centre and feed back any suggestions to D Spreadbury by Friday 11 in order that it could be forwarded to the Cabinet meeting on Wednesday 16 January.
- Congratulated all those concerned with the progress made to date. Cllr Parker thanked Rick Weston and Darren Spreadbury for their help and support in achieving the progress. Rick Weston thanked Cllr Parker for his invaluable help and assistance in helping to move this work forward.
- Requested that the marketing boundaries be extended to target a larger number of potential centre users situated within the rural areas including those that may be situated in adjacent counties.

Managing Body members were informed of the Member Referral Scheme which is scheduled to take place during the month of February.

Agreed

- That any feed back on the proposed marketing strategy be forwarded to Darren Spreadbury no later than Friday 11 January.

7. Quarterly Performance Figures:

Rick Weston apologised for the absence of the Centre's financial reports and gave assurances that they would be circulated forthwith and that he would take action to ensure that all future reports were circulated to members as they were produced by the Finance Department.

Rick Weston reported a 10% improvement in the centre's overall operating cost when compared to the previous year. He attributed this improvement largely to the reduction in expenditure following the staffing review.

In response to a question put to him Rick Weston indicated that he felt it unlikely the centre would achieve its targeted financial position for the year but was confident that there would be an improvement in performance against the previous year.

8. Kids for a Quid Initiative:

Rick Weston outlined details of the 'Kids for a Quid' initiative which was still under development with the stated aims of attracting greater use of the Centre by young people.

Three new activities have been developed which it was felt would be of interest to the target group. Rick Weston reported that although details of these activities were sent out to the local schools with a request for feedback, the response had been disappointing with only one school responding; however, that one school did indicate a strong desire from its children to take part in these activities. It was proposed by Rick Weston that the centre proceeds with launching these new initiatives during the February half term and that if it proves successful, the activities will form the basis of the Easter break Kidz Kamp holiday scheme, replacing those traditional activities which have suffered declining attendance year on year.

Rick Weston outlined a further initiative involving the nomination of a member of staff who will take on the role of schools liaison officer (SLO). The idea is that the SLO will regularly communicate with all schools within the centre's catchment area to obtain feedback/suggestions and keep schools informed of the activities taking place at the centre. It is hoped this will help to maintain a high profile within the under 16's category of the local community. The SLO will also be seeking to establish 'Pupil Champions' at each school, who it is hoped, will aid in the dissemination of information to their peers regarding current and forthcoming activities at the centre

Agreed

- That the scheme will be launched during the February school half term with a high profile launch which is well marketed.

9. Hindon Lane Development:

It was reported that the developers have agreed six more housing units under the development plans for the area and have agreed to pay a further £350,000 which may be offered up to the Tisbury Parish Council allowing them to control how it is spent. As a note of caution one member of the managing body pointed that this money would more likely be collected by Salisbury District Council and the Parish Council will need to submit recommendations on how it should be spent within the local community.

10. Refurbishment of Sports Centre

Rick Weston reported that a significant sum of money had been put forward by Salisbury District Council to refurbish key areas of the centre so it can be handed over to the new unitary authority in the best state of repair possible. He indicated that both he and Robin Townsend would be meeting with the Housing Department representatives on Friday 18th January to discuss the work being undertaken.

Members agreed that consideration should be given to allocating some of this money to make a more welcoming reception area. Rick Weston confirmed he would include this in the list of considerations.

11. Membership of Managing Body – Establishment of Tisbury Support Group:

Cllr Coopman confirmed that following a series of discussions with both the Pool Appeal support group and the Charity Commission there now appeared to be no legal barriers in merging the Sports Centre Support Group with the already established Pool Appeal group. Cllr Coopman is currently awaiting a response from the Pool Appeal Group as to their willingness to proceed along these lines.

12. Managing Body Sub-group – Develop a strategic plan for the site.

Item deferred to next meeting - Steps taken to form an umbrella organisation under the auspices of Tisbury Parish council and West Tisbury Parish council involving all current users on the site to advise authorities regarding possible future uses of the land and buildings on the site

13. Matters for Consideration

Luke Vaughan identified issues relating to the continued scheduling of Managing Body meetings at 5.00pm on Tuesdays. A short discussion took place during which it was agreed that future meetings should take place off-site to avoid conflicting with the needs of customers. Mr P Skinner suggested that the Hinton Hall be used in future as the scheduled times of 5.00pm Tuesday should present no issues at that site.

Agreed

- Future meetings of the Tisbury Managing Body to take place at Hinton Hall on Tuesdays at 5.00pm.
- Rick Weston to contact Ruth Timbrell to book future meetings

14. Date of next meeting:

To be confirmed

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Minutes

Meeting of : Tisbury and District Sports Centre Managing Body
(Refurbish /Development Works)
Meeting held in : Hinton Hall, Tisbury
Date : Tuesday 19th February 2008
Time : 5.00 pm

Apologies –

Present – with full voting rights:

Salisbury District Council - Mr R Frankland, Councillors Mr D Parker, Mrs J A Green and Mr R Beattie

Wiltshire County Council - Councillors Mrs B Wayman and Mr T Deane

Tisbury Parish Council - Mr P Coopman

West Tisbury Parish Council - Absent

Present – without full voting rights:

Representative of the Local Community - Mr P Skinner

Tisbury Support Group - Mr A White and Mr P Thompson

1. **Apologies**
Mr J Ryan (West Tisbury Parish Council)
2. **Report of Last Meeting**
None - Special Managing Body Meeting arranged to discuss and agree how development funds already made available would be best used to enhance centre.
3. **Declarations of Interest**
There were none
4. **Chairman's Announcements:**
There were none

5. Tisbury Refurbishment/Development Funds

The Managing body confirmed that their priorities for those funds already made available are:

- The gym be enlarged to create a separate meeting/viewing area. These changes should include air conditioning for the gym and a suitable means of accessing the first floor for people with disabilities.
- The existing reception desk is removed and for it to be relocated within the back office area.
- In relation to the further proposals put forward by Cllr Parker the committee confirmed its support of the idea to relocate the stairs and provide a conservatory type entrance area to replace the existing porch.

It was felt that the proposed changes would enhance the look of the building, particularly the entrance area and give a far more favourable first impression to visitors whilst also addressing DDA issues.

6. Matters for Consideration

There were none.

7. Date of next meeting:

To be confirmed.